

march get organized checklist



- * Set your goals for the month.
- * Check your monthly tickler folder.
- * Create a spring cleaning checklist.
- * Declutter and organize clothes closets and dressers.
- * Make spring / summer shopping lists for new clothes, shoes, and accessories.
- * Declutter and inventory Easter baskets and decorations. Create a shopping list for basket stuffers.
- * File your taxes. When you're done shred any old records or documents you no longer need.
- * Declutter your spring home décor.
- * Get ready for storm season.
- * Remember to spring forward on the second Sunday in March.
- * Wash light fixtures, dust lamp shades, and organize your stash of extra light bulbs.
- * Create a spring cleaning mini zone. Corral favorite cleaning items into a handled bucket.
- * Change the batteries in your smoke detectors.
- * Check your carbon monoxide detector.
- * Fix something broken...or decide you never will and let it go.
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Need more help in getting organized? Check out our catalog of online classes at <http://bit.ly/1d1GHPs>.