

workshop syllabus



ORGANIZING 101: LEARN HOW TO GET ORGANIZED

Lesson 1: Understanding your Organizing Roadblocks

Tuesday, January 10, 2012

Lesson 1 will lay the foundation. You'll learn how to uncover the obstacles that are standing between you and the organized home you crave. Plus, you'll find out how to navigate around these obstacles.

Lesson 2: Storage, Containers (and Other Handy Stuff) to Help You Get Organized

Tuesday, January 17, 2012

In Lesson 2, you'll learn how to maximize the storage space in your home. You'll find out the role of containers in an organized space and how to select them. Finally, you'll create an organizer's tool kit you can use to make your organizing projects simple to start and fun to finish!

Lesson 3: The simplify 101 Organizing Process

Tuesday, January 24, 2012

In Lesson 3, you'll learn an easy to follow organizing process. Plus, you'll take action on the concepts, so they really sink-in. You'll tackle one small organizing project—such as your junk drawer, a bookcase, or a small linen closet.

Lesson 4: Clarify your Organizing Goals

Tuesday, January 31, 2012

In Lesson 4, you'll begin the process of creating your own personal organizing plan, eliminating that "I'm overwhelmed" feeling and your uncertainty about where to begin. You'll find out how to create a compelling and motivating organizing goal statement.

Lesson 5: Create your Organizing Plan

Tuesday, February 7, 2012

In Lesson 5, you'll wrap up your organizing plan by creating a prioritized organizing project list.



Lesson 6: Organizing Maintenance Strategies

Tuesday, February 14, 2012

In Lesson 6, we'll wrap up the workshop and you'll learn simple strategies that will help you stay organized going forward.

IMPORTANT DATES!

Workshop End Date: February 28, 2012 (This is the final day of instructor participation in this workshop.)

Community Access Dates: You will continue to have access to the online lesson materials, gallery, and online forum through **January 15, 2013**—one full year of access!

